

The Directorate: Finance and Administration is responsible for management and administration of finances and assets of SAQA. During the period under review, the interim financial and compliance audit of the European Union project was undertaken. A final project evaluation and audit will be undertaken after the project ends on 30 June 2005.

Achievements

During the period under review, the following were attained:

- A 'commitment accounting' module was written for the Accpac accounting system in order to assist directors and unit heads with the controlling of their expenditure against their budgets;
- All the finance staff attended advanced courses on the areas of their responsibilities;
- Fraud prevention training and awareness for all SAQA staff was undertaken; and
- Management continued with its efforts to ensure that it meets all its fiduciary responsibilities. The matters raised by the internal and external auditors in their management reports received due attention and the Auditor-General has once again given SAQA an unqualified audit report.

The South African Government provided 46% of SAQA's funding for the year. The European Union provided 32%.



A detailed analysis of the source and application of funding:

	2005		
	Personnel	Administration	Capital
Government	10,532,796	10,567,128	546,076
European Union	5,477,510	9,188,021	339,692
CIDA	0	0	0
Danida/Joint Education Trust	113,400	1,467,893	
H&W SETA	0	445,285	0
NACWC	1,205,640	294,360	
Department of Arts, Culture, Science and Technology	0	92,349	0
DIDTETA	0	49,000	0
ETDP SETA	0	474,278	0
FASSET	0	131,579	0
IEC	0	212,223	0
ISETT SETA	0	105,263	0
LG&W SETA	0	43,860	0
Services SETA	0	309,767	0
Pan South African Language Board	0	317,702	0
Self Generated	1,696,198	726,870	0
TOTAL	19,025,544	24,425,578	885,768

	2004		
	Personnel	Administration	Capital
Government	7,735,235	3,222,818	311,947
European Union	5,869,473	11,797,631	4,871,277
CIDA	0	3,114	0
Danida/Joint Education Trust	0	210,967	82,050
H&W SETA	0	65,035	
NACWC	1,433,542	50,235	84,570
Department of Arts, Culture, Science and Technology	0	153,183	0
DIDTETA	0	0	0
ETDP SETA	0	0	0
FASSET	0	0	0
IEC	0	0	0
ISETT SETA	0	0	0
LG&W SETA	0	0	0
Services SETA	0	0	0
Pan South African Language Board	0	147,842	0
Self Generated	2,481,000	2,746,808	405,337
TOTAL	17,519,250	18,397,633	5,755,181

The strategic objectives that SAQA set out to achieve in the financial year 2004-2005 came from its statutory mandate, namely:

- to ensure the development and implementation of a National Qualifications Framework (NQF) which contributes to the full development of each learner and to the social and economic development of the nation at large;
- to oversee the development and implementation of the NQF;
- to ensure that a national standards setting system is developed, supported, monitored and communicated;
- to ensure that a national quality assurance system is established, supported, monitored and communicated; and
- to ensure that a national electronic management information system for the NQF is developed, supported and maintained.

In order to achieve the overall objectives stated above, SAQA based its strategic and operational plan for the year around six (6) programmes, each with its own set of objectives and budget.

Objectives of Programme 1 - Administration and support

The objectives of these Programmes were to ensure that:

- the NQF *Impact Study Report Cycle1: Establishing criteria against which to measure the progress of the NQF* was released;
- communication around activities on the NQF reaches all the stakeholders in the education and training sector;
- as a recognised Investors In People (IIP) organisation, SAQA understands this model of good people management and high performance work practices;
- the skills available within SAQA are constantly reviewed, the skills gap is identified and the necessary training is provided;
- strategic decision-making is supported through financial scenario planning and effective and efficient financial and facilities management is maintained;
- strategic leadership in human resources is provided that establishes SAQA as an exemplary organisation in the spirit of the HRD Strategy and in implementing national and international best practice of recognised learning organisations such as IIP; and
- a sustainable, secure and flexible Information and Information Technology environment is developed and maintained to support SAQA's strategic objectives of the key infrastructure deliverables.

The cost to undertake this work was R20,247,406 and the results achieved are reported in the sections on the administration, research, communications and other support units set out earlier in this report.

Objectives of Programme 2 - National Standards Setting System

The objectives of Programme 1 were to:

- focus on quality as well as quantity in delivery of unit standards and qualifications;

- ensure that government's Human Resource Development (HRD) Strategy is used as the key focus for the generation of qualifications and standards;
- set up and maintain firm partnerships with Sector Education and Training Authorities (SETAs), and the Department of Labour (DoL);
- give information and assistance to providers in order to facilitate the uptake of qualifications and standards;
- use National Standards Bodies (NSBs) and Standards Generating Bodies (SGBs) as advocacy vehicles; and
- develop staff capacity to provide strong leadership and support to NSBs and SGBs.

The cost to undertake this work was R15,459,605 and the results achieved are reported in the section entitled *Setting standards for a learning nation* in this report.

Objectives of Programme 3 - National Quality Assurance System

The objectives of Programme 2 were to ensure the following:

- accreditation of Education and Training Quality Assurance (ETQA) bodies in order to quality assure specific qualifications and unit standards;
- monitoring of the ETQAs to ensure continuous development of processes that deliver quality qualifications;
- auditing ETQAs to determine to what extent ETQAs comply with their statutory obligations;
- increased uptake of qualifications and unit standards by ETQAs;
- capacity building for education and training providers on requirements for accreditation; and
- quality promotion through ETQA Forums and publications.

The cost to undertake this work was R3,499,773 and the results achieved are reported in the section entitled *Building a learning nation by quality assuring the delivery of qualifications* earlier in this report.

Objectives of Programme 4 - National Learners' Records Database

The objectives of Programme 3 were to:

- facilitate easy access to the public domain information contained in the NLRD, including on-line access;
- provide information and reports that support decision-making in respect of education and training and labour market trends and availability of geographic and demographic information;
- record data on the NQF via the NLRD in a controlled manner, including ongoing communication;
- provide a service for the verification of the achievement of registered qualifications by South African learners;
- provide access to specified aggregated or other information on request and in accordance with rules of provision; and
- become the central EMIS in South Africa for registered qualifications and qualification achievements and hence become the main national reference for NQF information.

The cost to undertake this work was R1,638,264 and the results achieved in this programme are included in the section entitled

Recording our learning nation on the National Learners' Records Database earlier in this report.

Objectives of Programme 5 - National Service for the Evaluation of Foreign Qualifications

The objectives of Programme 5 were to:

- provide an ongoing evaluation service to meet the public demand;
- build a database with comparative data on international qualifications and standards; and
- promote the role of SAQA as a national reference point.

The cost to undertake this work was R2,030,601. The results achieved are reported in the section entitled *Providing evaluation service for educational qualifications* earlier in this report.

2005-2006 Budget and Funding

The budget for the year 2005-2006 is R69 million. The EU funding ends on 30 June 2005.

The funding for the 2005-2006 financial year budget comprises funds from the following:

- | | |
|--|----------------|
| • The EU | R 3,9 million |
| • The national government (DoE) | R 37,0 million |
| • The National Skills Fund | R 16,8 million |
| • Joint Implementation Plans | R 5,0 million |
| • Joint Education Trust (SESD project) | R 1,0 million |
| • Internally generated funds | R 5,2 million. |

Management Committee



Front: (sitting): A Vawda, Y Shapiro, J Phele
Front: E Brown, P Khoza, N Gumbe, R Heyns,
C Scheepers (consultant)

E Coetzer (consultant), A Oberholzer

Middle: C Stoltz, D Kotzé, H Williams, T Douglas, N Coetzee,
V Booysen, J Samuels, S Isaacs

Back: D Mphuthing, J Arnesen, C Basson, C Lambert, B Urban