



DIRECTORATE FOR REGISTRATION AND RECOGNITION

**EVALUATION REPORT FOR THE RECOGNITION OF PROFESSIONAL BODIES AND
REGISTRATION OF PROFESSIONAL DESIGNATIONS**

Name of Professional Body	South African Council for the Landscape Architectural Profession (SACLAP)
Statutory or Non-Statutory Body	Statutory
Sector	Physical Planning and Construction
Physical Address	2nd Floor, Block A, Corobay Corner, 196 Corobay Avenue, Waterkloof Glen
Application Approved by Board/Council	Yes
Application Signed by CEO / Registrar/ Board Chairperson	Yes
Number of Designations Applied for	8
Date of Site Visit	15 August 2019
Date of Gazette Notice	20 September 2019
Name of the Chairperson	Cecilia Chinga
Contact details	087 980 9846



**PROFESSIONAL BODY RECOGNITION AND PROFESSIONAL DESIGNATION
REGISTRATION**

EVALUATION REPORT

**NAME OF BODY: SOUTH AFRICAN COUNCIL FOR THE LANDSCAPE
ARCHITECTURAL PROFESSION (SACLAP)**

Background

The South African Council for the Landscape Architectural Profession (SACLAP) is a statutory body established by the Landscape Architectural Profession Act.

CRITERIA FOR RECOGNISING A PROFESSIONAL BODY

DRR evaluated the application against the *Policy and Criteria for Recognising a Professional Body and Registering a Professional Designation for the Purposes of the NQF Act*. SACLAP was found to meet all the criteria for recognising a professional body listed below:

1.1. Legally Constituted Entity

The South African Council for the Landscape Architectural Profession (SACLAP) is a statutory body established by the Landscape Architectural Profession Act.

The following document(s) were submitted.

- Landscape Architectural Profession Act
- List of Council members
- Proof of physical address
- List of individual members

1.2. Human Resources

The statutory body submitted its staff organogram.

- According to the organogram submitted, the professional body has two full time staff members and one contract employee appointed on a short term contract basis.
- The Registrar reports to the Council and President of SACLAP. The Registrar is responsible for overseeing the strategic and operational functions of SACLAP.
- The assistant to the Registrar and a contract staff member support the functions of the Registrar.
- The SACLAP outsourced the accounting services to TSM Accounts Ltd.
- On site the statutory body explained that the information technology services are also contracted to Groupkon Holding.
- The signed contracts for TSM Accounts Ltd and Groupkon Holding were viewed on site.

1.3. Financial Resources

- The statutory body submitted its audited financial statements for the year ended 31 March 2017.

- According to the professional body report, the professional annual fees are the major sources of income.
- The audited financial statements further reflect that revenue is also generated from events and education fees.
- The auditors' opinion in the audited financial statements of SACLAP for the year ended 31 March 2017 indicate that the financial statements present fairly, in all material respects, the financial position of South African Council for the Landscape Architectural Profession as at 31 March 2017, and its financial performance and cash flows for the year then ended in accordance with International Financial Reporting Standard for Small and Medium-sized Entities and the requirements of the Landscape Architectural Profession Act 45 of 2000.

1.4. Good Corporate Governance Practices

The statutory body submitted the:

- Landscape Architectural Profession Act,
 - Council Meeting Minutes,
 - Latest Elective Meeting minutes; and
 - The code of conduct for SACLAP Council members
- The list of the Council members submitted reflect 10 Council members who will be in office from 2017 to 2021.
 - The Council consists of the following members, appointed by the Minister of Public Works, taking into account, among other things, the principles of transparency and representativity—
 - six registered persons, excluding candidates of whom at least four must actively practise in the landscape architectural profession—
 - who must be nominated by the voluntary associations and any registered person; and;
 - who must represent the categories of registered persons contemplated in section 18, in the prescribed manner;
 - two professionals in the service of the State nominated by any sphere of government, of whom at least one must be nominated by the department; and
 - two members of the public nominated through an open process of public participation.
 - A maximum of a third of the members of the Board of Control for Landscape Architects established by section 31B of the Architects' Act, 1970 (Act No. 35 of 1970), who are nominated by that Board remain in office for the first term of the council.
 - The term of office for members of the council is four years, but members continue in office until the succeeding council is duly constituted.
 - A member of the council may not serve for more than two consecutive terms of office.
 - The Minister may, by notice in the Gazette, after consultation with the council, extend the period of office of all the members of the council for a period of six months, but he or she may only extend the period of office twice.
 - The Minister may, by notice in the Gazette, after consultation with the Council, terminate the period of office of a member or all the members of the Council.
 - The members of the council must, at the first meeting of every newly constituted Council elect a president and vice-president who must be registered persons and at least one must actively practice in the landscape architectural profession.
 - The president and vice-president hold office for the period of four years from the date of their appointment.
 - The vice-president must, if the president is for any reason unable to act as president, perform all the functions and may exercise all the powers of the president.
 - If both the president and the vice-president are for any reason unable to preside at a council meeting, the members present must elect a person to preside at that meeting.

- The person elected may, during that meeting and until the president or vice-president resumes his or her functions, perform all the functions and exercise all the powers of the president.

1.5. Code of conduct and Protection of the Public

The statutory body submitted the following documents:

- Code of professional conduct
 - Registration policy which contains the appeals procedure
 - Landscape Architectural Profession Act
- The code of conduct for SACLAP is available and can be downloaded from the SACLAP website.
 - According to the code of conduct a registered person shall refrain from:
 - conduct which falls short of the standard required of a person registered in terms of the Act;
 - conduct which would in the opinion of the Council be detrimental to the esteem, dignity, and/or professionalism of the architectural profession;
 - conduct which would tend to bring the architectural profession into disrepute.
 - Members who do not abide by the code of conduct are disciplined in line with the Act and the Rules for Disciplinary Proceedings.
 - The Council refers any matter brought against a registered person to an investigating committee if:
 - The Council has reasonable grounds to suspect that a registered person has committed an act which may render him or her guilty of improper conduct; or
 - A complaint, charge or allegation of improper conduct has been brought against a registered person by any person.
 - An investigating committee may not question the registered person concerned unless the investigation committee informs the registered person that he or she:
 - Has the right to be assisted or represented by another person; and
 - Is not obliged to make any statement and that any statement so made may be used as evidence against the registered person.
 - The investigating committee must, after the conclusion of the investigation, submit a report making its recommendations to the Council regarding any matter.
 - The Council must appoint a disciplinary tribunal to hear a charge of improper conduct if a person charged:
 - Denies the charge; or
 - Fails to present in writing whether they admit or deny the charge.
 - If the registered person is found guilty of improper conduct, or if he or she admits that he or she is guilty of the charge, the disciplinary tribunal must either:
 - Caution or reprimand the registered person;
 - Impose on him or her a fine not exceeding the amount calculated according to the ratio for one-year imprisonment determined in terms of the Adjustment of Fines Act, 1991 (Act No. 101 of 1991)
 - Suspend the registration of the registered person concerned for a period not exceeding one year; or
 - Cancel the registration of the registered person concerned and remove his or her name from the register.
 - A registered person found guilty of improper conduct may appeal to the Council against a finding of the disciplinary tribunal or against the sentence, or both.
 - On site it was established that the statutory body has not had any disciplinary hearing.

1.6. Awarding of Professional Designations

The professional body submitted the following documents:

- Registration Policy
- Policy to develop, award and revoke designations
- Policy of Foreign qualifications
- Application for membership form

- Individuals, who have attended SACLAP approved programmes relating to the landscape professions, and have successfully graduated, may apply to be registered as candidates in the appropriate category.
- It is in the interest of the individual to do this as soon as he/she has graduated and is gaining working experience.
- On application the Registration Committee considers such and advise if the individual is successful in being registered as a candidate.
- Once the individual has received this outcome, the candidacy period begins. After completing the prescribed number of months (minimum 24 months) of candidacy, or as determined otherwise by the Registration committee, candidates apply, in the following month, to undertake the professional registration assessment process.
- This is either in the form of an exam, interview, assignments or a combination thereof.
- Candidates are evaluated by a registration panel or the registration committee. Assessment is based on merit and in line with the requirements set out in the Core Competency Table, where after the individual, if successful, either is:
 - required to continue his/her candidacy for further determined months and upon complying, undergo re-assessment,
 - required to undergo additional assessment,
 - registered professionally in the appropriate professional category of registration.
- The requirements listed below are the application requirements for all individuals applying to SACLAP for registration.
- Applications are processed once all the listed documentation is submitted to the Registrar's Office.
 - A completed application form that is found on the website (www.saclap.org.za).
 - A certified copy of the applicant's qualification certificate(s).
 - A certified copy of Identification Document.
 - A detailed Curriculum Vitae.
 - A letter from the applicant's mentor confirming that he/she is willing to mentor the candidate. (This requirement applies only to those from accredited programmes and not to RPL applications).
- The candidate/ applicant is informed in writing of his/her professional registration assessment outcome within three (3) to four (4) months of the completion thereof.
- If the candidate is found to be unsuccessful in achieving the required outcomes in the professional registration assessment:
 - The individual remains a candidate for the time determined by the Registration Committee.
 - All candidacy requirements, as set out in the outcome are to be met.
 - The candidate is to re-apply in terms of the process set out in the outcome.
 - The candidate has a maximum of three (3) years to complete the assessment process successfully.
 - Only the assessment process, e.g. professional practice examination, that is not attained successfully, is re-evaluated.
 - If the individual has outcomes that are in line with the requirements for a lower category of registration, he/she is advised as such and the individual may then choose how to proceed.
- In the event that the candidate or applicant feels that the professional assessment process has in any way been discriminatory or is unsatisfied with the outcome of the process, he/she may:
 - Within sixty (60) days of receiving the outcome of a registration process, inform the Registrar in writing of his/her grievances.
The Registrar will within thirty (30) days confirm receipt of the grievance and advise on the way forward.
- On site it was explained that registered members are supposed to renew their registration every five years.

1.7. Recognition of Prior Learning (RPL)

The professional body submitted its Registration Policy which contains the RPL process and evidence of RPL.

- The RPL process is based on peer review as the basis for professional recognition and ensures that applications submitted, for registration by peer review, to the SACLAP, are evaluated by experts in a manner free from inappropriate influences.
- The appropriateness and suitability of recognition through peer review remains the sole discretion of the Council. Registration through peer review should not, be interpreted as an alternative means to gain access into a formal qualification.
- In order for the SACLAP to allow professional registration, an application must be approved by two levels of peer review. The two levels of peer review help ensure that the assessment of scientific and technical merit is separate from the final consideration and recommendation to register in a specific category.
 - I. The first level of review (initial peer review) is an assessment of scientific and technical merit and is composed primarily of non-public officials who have expertise in relevant scientific disciplines and current fields of practice. Appointed members may serve a term as deemed appropriate by the SACLAP. The outcome of the initial review is provided to the registration panel, in a written document called the Peer Review Summary Statement. This typically takes the form of a desk top assessment based on the documentation provided.
- The second level of review (Council review) is performed by the registration committee's registration assessment panel. This typically takes the form of an interview as per the criteria.
- The registration assessment panel makes recommendations on priority areas of improvement, further education and training and other prerequisites pertaining to particular applications where necessary.

Appeals

- The individual is to explain clearly what the grievance is in relation to the outcome and motivate what outcome he/she anticipated within the 60 days.
- The SACLAP appoints an independent registered professional to undertake the full review of all materials available relating to the individual.
- The individual is liable for the cost of an independent registered professional to review the submitted documentation and interview recording.
- This fee is paid prior to the review being undertaken.
- Once completed, the Registration Committee receives the review by the independent registered professional, and make a recommendation to Council. Council then decides on the final outcome.
- Should the candidate/applicant still not be satisfied with the outcome after the above process has been concluded, further appeals can be submitted to the Council of the Built Environment (CBE) in terms of the applicable legislation and at his/her own cost.

1.8. Continuing Professional Development (CPD)

The statutory body submitted its CPD policy and the CPD submission tracking grid.

- According to the CPD policy submitted, SACLAP has delegated the CPD responsibility to the Voluntary Associations (VAs). The VA selects a team of assessors that form a committee that tables accredited CPD activities/ programmes to SACLAP for endorsement.
- According to the explanation provided during the site visit, the VAs are mandated to assist with CPD for only one of the six categories that the statutory body offers.
- The other five categories are done by SACLAP.
- The VAs sent all CPD registers to SACLAP.
- The voluntary associations are the:
 - Institute for Landscape Architecture in South Africa (ILASA)
 - South African Landscapers Institute (SALI)
- The criteria for CPD credit determination by the VA is submitted to Council for approval. SACLAP however reserves the right to endorse/change allocations if this should be necessary in consultation with the VA.

- The VA is to consider the following information related to the activity/programme in order to accredit it:
 - Content of course/activity;
 - Duration of learning opportunity;
 - Description of the benefit to the registered professional;
 - Learning outcomes; and
 - The skills (CV's) of CPD presenters.
- The credits allocated should be in line with the hours allocated in a specific category
- The criteria set by the VA, which serves as basis for assessing and accrediting an activity, should align with the CPD objectives.
- Recognised CPD service providers (other than the VA) should provide the following additional information:
 - Proposed programmes of activities, which should also indicate the credits to be gained with respect to each programme component;
 - Clearly specify the relevant category in which CPD activities and programmes would be and for which accreditation is sought;
 - Details of the representation, expertise, general infrastructure and resources available within the applicant's organisation to ensure sustained excellence in the delivery of the CPD activities and programmes; and
 - Level of development needs the CPD activity is targeting and how the needs will be met in the process.
- The process and function of CPD accreditation is overseen by the Professional Practice Committee of SACLAP. VA's need to submit a list of proposed activities to recognised teams of assessors within Council, who evaluate the content, CPD credit value and other relevant issues.
- CPD runs in 5-year cycles. A newly registered individual's cycle commences on 1 April of the year following his/her date of registration.
- On site it was established that registered members must accumulate 25 CPD points in five years.

Non Compliance

- In the event that the registered professional does not comply with meeting the CPD requirements in a cycle the following applies:
 - The Professional Practice Committee, through the office of the Registrar/Secretariat, advises the individual in writing that the CPD requirements have not been complied with and advises the individual that he/she has 90 calendar days from the date of the letter to prove otherwise.
 - Should sufficient documentation not be presented the Professional Practice Committee informs the registered person of the remedy that is to be undertaken.
 - With the approval of SACLAP, the Professional Practice Committee may impose any one of the following, should a registered professional not comply with the requirements of the Continuing Professional Development (CPD) system:
 - Suspending the registered professional and prescribing a course of remedial action to be undertaken by the individual concerned prior to re-registration and the commencement of a cycle.
 - Requiring the registered professional to:
 - write a special examination, and/or
 - enter a remedial CPD programme which may include specific training courses
 - Granting the registered professional an extension of one year to the 5-year cycle, during which the individual concerned is mentored by peers nominated by SACLAP and assisted in attaining upgraded skills. An appropriate fee could be levied.
 - In order to consider granting such extension a written motivation is required of the professional.
 - The Professional Practice Committee reserves the right to provide additional remedial measures if so required.
- Should an individual not be willing to participate in the above processes or found to be delinquent in numerous cycles, SACLAP may consider deregistering the individual.

Should the individual then wish to re-apply for professional registration the following applies:

- The de-registered individual is given a candidate status and for a minimum period of one year, have to work in conjunction with a mentor and apply to re-write the professional registration examination in order to demonstrate his/her competencies in the appropriate category of registration.
- Should the individual then not pass the examinations, the way forward is determined pending the outcome thereof.
- During this time the individual is liable for all associated fees.

Appeals

In the event that a registered professional feels that the review process of his/her renewal of registration application has in any way been discriminatory or is unsatisfied with the outcome of the review process, the professional may:

1. Notify the Registrar:

Within sixty (60) calendar days of receiving the outcome of the review process, the professional is to inform the Registrar in writing of his/her grievances. The Registrar will within thirty (30) calendar days confirm receipt of the grievance and advise on the way forward.

2. Further appeals:

Should the professional still not be satisfied with the outcome of the results after the above process has been undertaken, further appeals can be submitted to the Council for the Built Environment (CBE) in terms of the applicable legislation, at the cost of the professional.

1.9. List of Members

The professional body submitted the list of its local members and list of registered members.

- According to the list given and the verification on site, the total number of registered professionals in the landscape category is 55.
- The list of the registered members in the Architectural category is 296.

1.10. Unfair Exclusionary Practices

- The professional body submitted its Registration policy that contains a set criteria applicable to all applicants.
- No unfair exclusionary practices were noted in the Registration policy.

1.11. Career Advice Information

SACLAP attends Career Fairs, Career Camps and makes presentations to various spheres of the public to advocate the profession.

1.12. Education and Training

SACLAP complies with Section 19 of the Policy and Criteria for Recognising a Professional Body and Registering a Professional Designation for the Purposes of the National Qualification Framework Act, Act 67 of 2008.

- It is not accredited as an education and training provider by a Quality Council
- It is not registered as an education and training provider with the Department of Higher Education and Training

1.13. Proliferation of Professional Bodies

- SACLAP is one of 6 PBs in the built environment that fall under the CBE (Council for the Built Environment)
 - South African Council for the Quantity Surveying Professions
 - South African Council for the Architectural Professions
 - South African Council for the Landscape Architectural Professions

- South African Council for the Property Valuers Profession
- Engineering Council of South Africa
- South African Council for Project and Construction Management Professions

1.14. Professional Designations

Designation(s) to be Registered

1.Designation Title: Professional Landscape Architectural Technician

Underlying Qualification(s)	Diploma in Landscape Architecture at NQF Level 6 (SAQA ID number: 100747)
Experiential Learning and Practical Experience	Applicant must have gone through a 24 month candidacy period (2 years) in which they gained both practical and theoretical experience.
Board / Admission Examination / Assessment	The professional registration assessment includes, but are not limited to: <ul style="list-style-type: none"> • Written examination • Written assignment • Interview and oral examination • Project profile
Continuing Professional Development (CPD) Requirements	All registered professionals are required to complete 25 CPD points in a 5-year cycle.
Application of Recognition of Prior Learning (RPL)	Persons with a relevant formal qualification and 5-year real-time relevant work experience will be considered for RPL if they want to register as a professional. Persons without any relevant formal qualification but with 10-year real-time relevant work experience will also be considered for application for registration. The RPL route involves submission of a portfolio of evidence including a detailed CV and all other documentation as required for the normal application route. The applicant will be invited for an interview after the portfolio has been found to be sufficient. The interview is conducted by at least 3 registered professionals as appointed by the Registration Committee. Recommendation of the assessors goes to the Council, via the Registration Committee, for ratification. Applicants found wanting will be advised of their shortcomings in a detailed report in order to assist them to seek opportunities to gain the prerequisite knowledge, skills and competencies as per the SACLAP weighted core competency table for the particular designation.
<p>Designation Competencies: The applicant of this designation should be able to:</p> <ul style="list-style-type: none"> • Do working drawings and documentation phases of landscape design projects, • Be involved in professional practice and office administration related to projects as part of project team. <p>Professional Landscape Architectural Technician is involved in low to medium complex projects as part of a medium to large Landscape Architectural team which is led by a Professional Landscape Technologist or Professional Landscape Architectural Technologist or Professional Landscape Architect.</p>	

2.Designation Title: Professional Landscape Architectural Technologist

Underlying Qualification(s)	Bachelor of Science in Landscape Architecture at NQF Level 7(SAQA ID number 7533)
Experiential Learning and Practical Experience	Applicant must have gone through a 24 month candidacy period (2 years) in which they gain both practical and theoretical experience.
Board / Admission Examination / Assessment	The professional registration assessment includes, but are not limited to: <ul style="list-style-type: none"> • Written examination • Written assignment • Interview and oral examination • Project profile
Continuing Professional Development (CPD) Requirements	All registered professionals are required to complete 25 CPD points in a 5-year cycle.
Application of Recognition of Prior Learning (RPL)	Persons with a relevant formal qualification and 5-year real-time relevant work experience will be considered for RPL if they want to register as a professional. Persons without any relevant formal qualification but with 10-year real-time relevant work experience will also be considered for application for registration. The RPL route involves submission of a portfolio of evidence including a detailed CV and all other documentation as required for the normal application route. The applicant will be invited for an interview after the portfolio has been found to be sufficient. The interview is conducted by at least 3 registered professionals as appointed by the Registration Committee. Recommendation of the assessors goes to the Council, via the Registration Committee, for ratification. Applicants found wanting will be advised of their shortcomings in a detailed report in order to assist them to seek opportunities to gain the prerequisite knowledge, skills and competencies as per the SACLAP weighted core competency table for the particular designation.
<p>Designation Competencies</p> <p>The applicant of this designation should be able to do:</p> <ul style="list-style-type: none"> • landscape design concept and viability, • landscape design development, • working drawings and can participate in projects with low complexity. <p>The Professional Landscape Architectural Technologist is involved in medium to high complexity project as part of a larger Landscape Architectural Team which is led by a Professional Senior Landscape Architectural Technologist or Professional Landscape Architect.</p>	

3.Designation Title: Professional Senior Landscape Architectural Technologist

Underlying Qualification(s)	<ul style="list-style-type: none"> • Bachelor of Landscape Architecture at NQF Level 8 (SAQA ID number 13895); or • Bachelor of Landscape Architecture Honours at NQF Level 8 (SAQA ID number 103122)
------------------------------------	---

Experiential Learning and Practical Experience	Applicant must have gone through a 24 month candidacy period (2 years) in which they gain both practical and theoretical experience.
Board / Admission Examination / Assessment	The professional registration assessment includes, but are not limited to: <ul style="list-style-type: none"> • Written examination • Written assignment • Interview and oral examination • Project profile
Continuing Professional Development (CPD) Requirements	All registered professionals are required to complete 25 CPD points in a 5-year cycle.
Application of Recognition of Prior Learning (RPL)	Persons with a relevant formal qualification and 5-year real-time relevant work experience will be considered for RPL if they want to register as a professional. Persons without any relevant formal qualification but with 10-year real-time relevant work experience will also be considered for application for registration. The RPL route involves submission of a portfolio of evidence including a detailed CV and all other documentation as required for the normal application route. The applicant will be invited for an interview after the portfolio has been found to be sufficient. The interview is conducted by at least 3 registered professionals as appointed by the Registration Committee. Recommendation of the assessors goes to the Council, via the Registration Committee, for ratification. Applicants found wanting will be advised of their shortcomings in a detailed report in order to assist them to seek opportunities to gain the prerequisite knowledge, skills and competencies as per the SACLAP weighted core competency table for the particular designation.
Designation Competencies The applicant of this designation should be able to do: <ul style="list-style-type: none"> • landscape design concept and viability, • landscape design development, • working drawings and documentation phase of landscape design projects, • Landscape installation, • cost estimation of the value of the landscape works, • participate in projects of low to medium complexity. Professional Senior Landscape Architectural Technologists are involved in high complex projects as part of a larger Landscape Architectural team which is led by a Professional Landscape Architect.	

4. Designation Title: Professional Landscape Architect

Underlying Qualification(s)	<ul style="list-style-type: none"> • Master of Landscape Architecture at NQF Level 9 (SAQA ID number 101298); or • Master of Landscape Architecture at NQF Level 9 (SAQA ID number 14440)
Experiential Learning and Practical Experience	Applicant must have gone through a 24 month candidacy period (2 years) in which they gain both practical and theoretical experience

Board / Admission Examination / Assessment	The professional registration assessment includes, but are not limited to: <ul style="list-style-type: none"> • Written examination • Written assignment • Interview and oral examination • Project profile
Continuing Professional Development (CPD) Requirements	All registered professionals are required to complete 25 CPD points in a 5-year cycle.
Application of Recognition of Prior Learning (RPL)	Persons with a relevant formal qualification and 5-year real-time relevant work experience will be considered for RPL if they want to register as a professional. Persons without any relevant formal qualification but with 10-year real-time relevant work experience will also be considered for application for registration. The RPL route involves submission of a portfolio of evidence including a detailed CV and all other documentation as required for the normal application route. The applicant will be invited for an interview after the portfolio has been found to be sufficient. The interview is conducted by at least 3 registered professionals as appointed by the Registration Committee. Recommendation of the assessors goes to the Council, via the Registration Committee, for ratification. Applicants found wanting will be advised of their shortcomings in a detailed report in order to assist them to seek opportunities to gain the prerequisite knowledge, skills and competencies as per the SACLAP weighted core competency table for the particular designation.
Designation Competencies The applicant of this designation must be able to do: <ul style="list-style-type: none"> • landscape master planning, • landscape design concept and viability, • Landscape design development, • Working drawings and documentation for the landscape installation, • cost estimation of the value of the landscape works and can participate in projects of high, medium and low complexity and interact with large multi-disciplinary teams during the six stages of services. 	

Professional designation progression for the architectural designations

Professional designation progression pathway	Professional Landscape Architecture Profession
Lowest	Professional Landscape Architectural Technician
	Professional Landscape Architectural Technologist
	Professional Senior Landscape Architectural Technologist
Highest	Professional Landscape Architect

LANDSCAPE CATEGORY

5. Designation Title: Professional Landscape Technician

Underlying Qualification(s)	<ul style="list-style-type: none"> • Diploma in Landscape Technology at NQF Level 6 (SAQA ID number 100984); or • National Diploma: Landscape Technology at NQF Level 6 (SAQA ID number 72605); or • National Diploma: Landscape Technology at NQF Level 6 (SAQA ID number 78645); or • Diploma in Horticulture at NQF Level 6 (SAQA ID number 100983); or • Diploma in Horticulture at NQF Level 6 (SAQA ID number 100746); or • Diploma in Sustainable Horticulture and Landscaping at NQF Level 6 (SAQA ID number 97807); or • Diploma: Ornamental Horticulture at NQF Level 6 (SAQA ID number 83107)
Experiential Learning and Practical Experience	Applicant must have gone through 24 month candidacy period (2 years) in which they gain both practical and theoretical experience.
Board Admission Examination / Assessment	<p>The professional registration assessment includes, but are not limited to:</p> <ul style="list-style-type: none"> • Written examination • Written assignment • Interview and oral examination • Project profile
Continuing Professional Development (CPD) Requirements	All registered professionals are required to complete 25 CPD points in a 5-year cycle.
Application of Recognition of Prior Learning (RPL)	<p>Persons with a relevant formal qualification and 5-year real-time relevant work experience will be considered for RPL if they want to register as a professional. Persons without any relevant formal qualification but with 10-year real-time relevant work experience will also be considered for application for registration.</p> <p>The RPL route involves submission of a portfolio of evidence including a detailed CV and all other documentation as required for the normal application route.</p> <p>The applicant will be invited for an interview after the portfolio has been found to be sufficient. The interview is conducted by at least 3 registered professionals as appointed by the Registration Committee. Recommendation of the assessors goes to the Council, via the Registration Committee, for ratification.</p> <p>Applicants found wanting will be advised of their shortcomings in a detailed report in order to assist them to seek opportunities to gain the prerequisite knowledge, skills and competencies as per the SACLAP weighted core competency table for the particular designation.</p>
<p>Designation Competencies</p> <p>A Professional Landscape Technician must be:</p> <ul style="list-style-type: none"> • acquainted with all or most aspects of the practise of landscape contracts management or green open space management on projects of low complexity. • This practise includes: <ul style="list-style-type: none"> – Leading and co-ordinating small teams of contractors on a project basis with the aim to implement landscape and irrigation designs. 	

- Assisting superiors in preparing tenders, bids and costings, and having an informed awareness of the various standard forms of contract.
- Programing and co-ordinating basic activities.
- Applying best practice principles of all specifications for all landscaping and irrigation activities

6.Designation Title: Professional Landscape Technologist

Underlying Qualification(s)	<ul style="list-style-type: none"> • Advanced Diploma in Landscape Technology at NQF Level 7 (SAQA ID number 103086); or • Advanced Diploma in Horticulture at NQF Level 7 (SAQA ID number 104463); or • Advanced Diploma in Horticulture at NQF Level 7 (SAQA ID number 101971); or • Advanced Diploma in Ornamental and Landscape Horticulture at NQF Level 7 (SAQA ID number 101899)
Experiential Learning and Practical Experience	Applicant must have gone through a 24 month candidacy period (2 years) in which they gain both practical and theoretical experience.
Board Admission Examination / Assessment	<p>The professional registration assessment includes, but are not limited to:</p> <ul style="list-style-type: none"> • Written examination • Written assignment • Interview and oral examination • Project profile
Continuing Professional Development (CPD) Requirements	All registered professionals are required to complete 25 CPD points in a 5-year cycle.
Application of Recognition of Prior Learning (RPL)	<p>Persons with a relevant formal qualification and 5-year real-time relevant work experience will be considered for RPL if they want to register as a professional. Persons without any relevant formal qualification but with 10-year real-time relevant work experience will also be considered for application for registration.</p> <p>The RPL route involves submission of a portfolio of evidence including a detailed CV and all other documentation as required for the normal application route.</p> <p>The applicant will be invited for an interview after the portfolio has been found to be sufficient. The interview is conducted by at least 3 registered professionals as appointed by the Registration Committee. Recommendation of the assessors goes to the Council, via the Registration Committee, for ratification.</p> <p>Applicants found wanting will be advised of their shortcomings in a detailed report in order to assist them to seek opportunities to gain the prerequisite knowledge, skills and competencies as per the SACLAP weighted core competency table for the particular designation.</p>
<p>Designation Competencies</p> <p>A Professional Landscape Technologist manager must have:</p> <ul style="list-style-type: none"> • integrated knowledge and understanding of all aspects of the practise of landscape contracts management, or green open space management, on projects of medium complexity. • This practise includes: <ul style="list-style-type: none"> - Leading and co-ordinating small teams of contractors on a project basis with the aim to implement landscape and irrigation designs. 	

- Assisting superiors in preparing tenders, bids and costings, and having an informed awareness of the various standard forms of contract.
- Programming and co-ordinating basic activities.
- Applying best practice principles of all specifications for all landscaping and irrigation activities

7.Designation Title: Professional Senior Landscape Technologist

Underlying Qualification(s)	<ul style="list-style-type: none"> • Bachelor of Agriculture Honours: Crop: Horticulture Production: Agricultural Extension at NQF Level 8 (SAQA ID number 15123); or • Bachelor of Institutional Agriculture Honours: Horticulture at NQF Level 8 (SAQA ID number 14855); or • Bachelor of Institutional Agriculture: Agronomy: Horticulture at NQF Level 8(SAQA ID number 6733); or • Bachelor of Science in Agriculture in Horticulture at NQF Level 8(SAQA ID number 100998); or • Bachelor of Science: Agriculture: Horticulture at NQF Level 8 (SAQA ID number 6417)
Experiential Learning and Practical Experience	Applicant must have gone through a 24 month candidacy period (2 years) in which they gain both practical and theoretical experience.
Board Admission Examination / Assessment	<p>The professional registration assessment includes, but are not limited to:</p> <ul style="list-style-type: none"> • Written examination • Written assignment • Interview and oral examination • Project profile
Continuing Professional Development (CPD) Requirements	All registered professionals are required to complete 25 CPD points in a 5-year cycle.
Application of Recognition of Prior Learning (RPL)	<p>Persons with a relevant formal qualification and 5-year real-time relevant work experience will be considered for RPL if they want to register as a professional. Persons without any relevant formal qualification but with 10-year real-time relevant work experience will also be considered for application for registration.</p> <p>The RPL route involves submission of a portfolio of evidence including a detailed CV and all other documentation as required for the normal application route.</p> <p>The applicant will be invited for an interview after the portfolio has been found to be sufficient. The interview is conducted by at least 3 registered professionals as appointed by the Registration Committee. Recommendation of the assessors goes to the Council, via the Registration Committee, for ratification.</p> <p>Applicants found wanting will be advised of their shortcomings in a detailed report in order to assist them to seek opportunities to gain the prerequisite knowledge, skills and competencies as per the SACLAP weighted core competency table for the particular designation.</p>
<p>Designation Competencies</p> <p>The applicant for this designation must be:</p> <ul style="list-style-type: none"> • competent in all aspects of the practise of landscape contracts management, or green open space management, with the distinction that the projects are of less complexity than that of a Professional Landscape Manager. 	

- This practise includes:
 - Leading and co-ordinating teams of contractors on a project basis with the aim to implement landscape and irrigation designs.
 - Preparing, submitting tenders, bids and costings, and being conversant in the various standard forms of contract.
 - Programing and co-ordinating project based activities and analysing the critical path items and the effects of change on them.
 - Applying and upholding best practice principles of all specifications for all landscaping and irrigation activities.

8.Designation Title: Professional Landscape Manager

Underlying Qualification(s)	Master of Science: Ornamental Horticulture at NQF Level 9 (SAQA ID number 80728)
Experiential Learning and Practical Experience	Applicant must have gone through a 24 month candidacy period (2 years) in which they gain both practical and theoretical experience.
Board Admission Examination / Assessment	The professional registration assessment includes, but are not limited to: <ul style="list-style-type: none"> • Written examination • Written assignment • Interview and oral examination • Project profile
Continuing Professional Development (CPD) Requirements	All registered professionals are required to complete 25 CPD points in a 5-year cycle.
Application of Recognition of Prior Learning (RPL)	Persons with a relevant formal qualification and 5-year real-time relevant work experience will be considered for RPL if they want to register as a professional. Persons without any relevant formal qualification but with 10-year real-time relevant work experience will also be considered for application for registration. The RPL route involves submission of a portfolio of evidence including a detailed CV and all other documentation as required for the normal application route. The applicant will be invited for an interview after the portfolio has been found to be sufficient. The interview is conducted by at least 3 registered professionals as appointed by the Registration Committee. Recommendation of the assessors goes to the Council, via the Registration Committee, for ratification. Applicants found wanting will be advised of their shortcomings in a detailed report in order to assist them to seek opportunities to gain the prerequisite knowledge, skills and competencies as per the SACLAP weighted core competency table for the particular designation.
Designation Competencies The applicant of this designation must be: <ul style="list-style-type: none"> • proficient in all aspects of the practise of landscape contracts management or green open space management. • This practise includes: 	

- Leading and co-ordinating teams of allied professionals and specialist contractors on numerous projects with the aim to implement complex landscape and irrigation designs.
- Preparing, submitting tenders, bids and costings, and being conversant in the various standard forms of contract.
- Programing and co-ordinating multiple activities within a masterplan and analysing the critical path items and the effects of change on them.
- Applying and upholding best practice principles with the implementation of all specifications for all landscaping and irrigation activities

Professional designation progression pathway for the Landscape designations

Professional designation progression pathway	Professional Landscape Management Profession
Lowest	Professional Landscape Technician
	Professional Landscape Technologist
	Professional Senior Landscape Technologist
Highest	Professional Landscape Manager

Professional designation progression pathway for all the eight designations

Professional designation progression pathway	Professional Landscape Architecture Profession	Professional Landscape Management Profession
Lowest	Professional Landscape Architectural Technician	Professional Landscape Technician
	Professional Landscape Architectural Technologist	Professional Landscape Technologist
	Professional Senior Landscape Architectural Technologist	Professional Senior Landscape Technologist
Highest	Professional Landscape Architect	Professional Landscape Manager